

The Corporation of The Municipality of Hastings Highlands

Bylaw 2023-024

**A Bylaw to Appoint Member(s) to the
Municipal Economic Development Partners Group**

Whereas the Council of the Corporation of the Municipality of Hastings Highlands hereby appoint the following persons to act as a representative on the Municipal Economic Development Partners Group;

Whereas the appointee(s) will attend the meetings of this group and provide a copy of the notes of the meeting to the Clerk's Department to be placed in the next Regular Meeting of Council, Operations meeting agenda;

Whereas the term of this appointment will coincide with the term of Council (four (4) years);

Whereas if the appointee wishes to leave this appointment on the said Group, a letter of resignation shall come before Council for approval; and; if granted; an amendment to the Bylaw shall be made;

Whereas the Municipal Economic Development Partners Group is not a standing Committee of Council;

Whereas any former bylaws pertaining to this matter are hereby repealed, including bylaw 2022-008

Now Therefore The Council of The Corporation of The Municipality of Hastings Highlands Enacts As Follows:

The following are appointed as members of the Municipal Economic Development Partners Group;

Councillor Keith Buck
Councillor Tracy Hagar (Alternate)

That the Mayor and Municipal Clerk be and are hereby authorized to sign this Bylaw and affix the corporate seal thereto;

That this Bylaw shall come into effect on the day it is passed.

Enacted and Passed in Council on this 18th day of January 2023.



Tony Fitzgerald, Mayor



Suzanne Huschilt, Municipal Clerk



**HASTINGS COUNTY MUNICIPAL ECONOMIC & TOURISM DEVELOPMENT
PARTNERS GROUP – TERMS OF REFERENCE Date: March, 2017**

1. PURPOSE

Activities that lead to the creation or retention of jobs are critical to the continued prosperity of member municipalities. Economically strong local municipalities help establish the conditions for a strong and vibrant County. While recognizing that each of the member municipalities has its own individual mandate, the Partners Group will act as a vehicle to bring member municipalities' collective knowledge and expertise together to investigate and promote activities that support economic growth and tourism across the County.

2. MEMBERSHIP

The Economic Development Partners Group shall be comprised as follows:

- At least one and up to two designated representatives (Council members, and/or staff) from each of the 14 member municipalities in Hastings County; and
- Relevant staff from the County of Hastings;
- The Chairperson of the Committee shall be the Economic & Tourism Development Manager

Member municipalities will formally designate their representatives.

3. TERM

Representatives shall sit on the Partners Group until:

- a) They cease to be an employee or Council member of their respective municipality;
- b) Their member municipality selects a new representative;
- c) They discontinue following the goals/objectives/responsibilities of Section 5 of this Terms of Reference; and/or
- d) They fail to attend three or more meetings in a calendar year without notifying the Chairperson that they will be absent.

4. MILEAGE & REMUNERATION

Mileage and meals will not be compensated by the County.

5. DUTIES AND FUNCTIONS

The following are the main duties and functions of the Partners Group:

- Collaborating on collective initiatives with regional or County-wide impact;
- Facilitating information exchange (i.e. if they have an economic development or tourism item to share, submit in advance to the Chair of the meeting their item to be included on the agenda);
- Supporting learning and development (i.e. by inviting non-municipal individuals and agencies involved in community/ economic development and tourism to attend meetings when specific agenda items would benefit from their participation);
- Providing input during the development of new regional or County-wide economic and tourism development strategies;
- Promoting awareness and access to external partner resources and initiatives;
- Each representative is expected to formally report back to their respective municipal councils on the Group's activities to help keep member municipalities informed about regional and County-wide economic and tourism development projects; and
- Attend and actively participate in meetings.

6. MEETING TIMES AND LOCATIONS

Meetings will take place on a bi-monthly basis (every two months), or as may be determined by the Committee or at the call of the Chair. The location of the meetings will rotate across the County to promote engagement, awareness and relationship-building.

7. RECORDING MEETING NOTES

Notes of the meetings will be recorded by the County's Marketing Coordinator, another County staff person or a member of the Partners Group.

8. AMENDMENTS

These terms of reference may be amended by the Planning & Development Committee. The proposed amendment will be made aware in advance of the meeting wherein all members will have time to consider their decision.