

**The Corporation of The Municipality of Hastings Highlands**  
**Bylaw 2024-078**

**To Authorize Delegated Authority to the Chief Administrative Officer  
for Legal Matters and Agreements with Lawyers and Legal Professionals**

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**Whereas** Section 23.1(1) of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, provides the authority to Council to delegate its powers and duties;

**And Whereas** Section 229 of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, provides the authority to Council to appoint a chief administrative officer who shall be responsible for exercising general control and management of the affairs of the Municipality for the purpose of ensuring the efficient and effective operation of the Municipality, and performing such other duties as are assigned by the Municipality;

**And Whereas** the Corporation of the Municipality of Hastings Highlands from time to time will engage lawyers and legal professionals to assist, provide advice on, and engage in matters and interests related to the operation and administration of the Municipality;

**And Whereas** lawyers and legal professionals from time to time require the Municipality to enter into contracts or agreements to conduct certain legal matters on behalf of the Municipality in order to assist, provide advice on, and engage in matters and interests related to the operation and administration of the Municipality;

**And Whereas** Council of the Corporation of the Municipality of Hastings Highlands deems it appropriate to delegate routine or minor powers and duties to enhance the efficiency of the decision making and administrative processes of the Municipality;

**Now Therefore The Council of The Corporation of The Municipality of Hastings Highlands Enacts as Follows:**

1. That Council delegates authority to the Chief Administrative Officer, or designate, for engaging lawyers and legal professionals to provide assistance, to provide advice, and to be engaged in matters and interests related to the operation and administration of the Municipality, provided that the matter is within the approved budget as approved by Council.
2. That the Chief Administrative Officer, or designate, is hereby delegated the authority to be the signing authority for contracts or agreements and appropriate documentation with lawyers and legal professionals for assisting, providing advice on, and engaging in matters and interests related to the operation and administration of the Municipality.
3. Notwithstanding the above, Council shall retain all powers and authority related to engaging lawyers and legal professionals to provide assistance, to provide advice, and to be engaged in matters and interests related to the operation and administration of the Municipality, where:
  - i. The Chief Administrative Officer, or designate, at their discretion refers the matter to Council; or
  - ii. The lawyer or legal professional requests in writing that the matter be referred to Council.
4. That this bylaw repeals any preceding bylaws.

5. That this bylaw comes into force and effect on the 16<sup>th</sup> day of October, 2024.

**Enacted and Passed** in Council this 16<sup>th</sup> day of October, 2024.

  
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Tony Fitzgerald, Mayor

  
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Suzanne Huschilt, Municipal Clerk