



Hastings Highlands

Beautiful By Nature

Provincially Legislated Annual Report on Building Permit Fees – 2025

As per Section 7 (4) of the Ontario Building Code Act (OBCA) Report of Fees - It is required that a municipality publish an Annual Report on fees every twelve (12) months.

The purpose of this report is to illustrate that building permit fees collected in Hastings Highlands do not exceed the expenditures to administer and enforce the Ontario Building Code (Section 7 (2) of the OBCA).

Furthermore, as per Section 7 (2) Fees - If the building permit fees collected in a twelve (12) month fiscal year exceed the expenditures to administer and enforce the Ontario Building Code, then the Municipality shall create/maintain a reserve balance. The reserve would be available to manage risks involved in a construction downturn or to fund one-time departmental capital requirements.

In accordance with the Ontario Building Code Act, S.O. 1992, c 23 Section 7 (4)

2025 Opening Building Department Reserve Balance: \$0.00

	Revenue	Expenses
(a) Revenue from Septic Permit Fees	\$ 38,719.88	
(b) Revenue from Building Permit Fees	\$ 296,208.69	
(c) Revenue from Demolition Permit Fees	\$ 4,579.82	
(d) Revenue Transfer from Compliance Letters/Fees	\$ 14,534.84	
Total Revenue	\$ 354,043.23	

NOTE: Does not include future revenue associated with assessment growth generated.

(e) Expense for Salary & Wages & Memberships	\$ 280,615.45
(f) Expense for Supplies, Phone, Postage, IT & Software	\$ 29,811.69
(g) Expense for Advertising, Legal & Insurance	\$ 27,200.17
(h) Expense for Mileage, Vehicle Expenses & Prof. Development	\$ 19,125.48
Total Expenses	\$ 356,752.79

Surplus/(Deficit) Position for Year Ended 2025 unaudited (\$2,709.56)

2025 Ending Building Department Reserve Balance \$0.00