



## DOCUMENTATION REQUIRED

*(Only required if/when the applicant is selected to be offered a position)*

### 1. **OPP Criminal Record Check & Vulnerable Sector Check**

Please copy this link into your web browser:

<https://www.opp.ca/index.php?id=147> and complete the online application process. **Note: You will be applying for a Vulnerable Sector Check (which will automatically include a Criminal Record Check). Please obtain the required agency letter from Fire Department Administration before applying online.**

The \$41.00 fee will be reimbursed upon submission of a Vulnerable Sector Check to Fire Department Administration.

### 2. **Driver Abstract**

This document can be ordered on line at:

<https://www.ontario.ca/page/get-driving-record#section-1>

Please select a 3-year uncertified Driver Record. The \$12.00 fee will be reimbursed upon submission of a 3-year uncertified Driver Record to Fire Department Administration.