



Hastings Highlands

Beautiful By Nature

2024 MISCELLANEOUS GRANT PROGRAM APPLICATION FORM

GROUP / ORGANIZATION NAME

Applications must be received by: February 16, 2024 by 3pm

* Miscellaneous Grant Program Estimated Budget: \$7,500

* No Application Request Amount Shall Exceed \$500

* No Application Request Shall Include the Waiving of Fees for Municipal Buildings & Facility Rentals

*No Application Shall Reference the Municipality Pay for Individual User Group Insurance Policy

The Municipality of Hastings Highlands Miscellaneous Grant Program aims to support Charitable Organizations and Not-For-Profit Community Groups to provide new and improved programs, initiatives and events that benefit the Residents of Hastings Highlands.

1.0 DETAIL OF GRANT APPLICATION

Activity Title:

Activity Venue:

Start Date: _____ Finish Date: _____

Activity Type:

Initiative Program Event Other: _____

Demographic Served by Activity:

Entire Community Seniors Children Other: _____

Brief Activity Description – Please provide a clear and concise proposal summary including the goals and objectives of your proposal (50 words).

Applicants may attach additional supporting documents to their application.

Amount Requesting: \$ _____

No Application Request Shall Include the Waiving of Fees for Municipal Buildings & Facility Rentals;

No Application Shall Reference the Municipality Pay for Individual User Group Insurance Policy; and No Application Request Amount Shall Exceed \$500.

Approximate Activity Cost \$ _____

Have You Made A Request To Municipal Council in The Past?

YES NO

If yes, please provide a brief history below:

2.0 APPLICANT DETAILS

Group / Organization Name:

Cheque Payable To:

Mailing Address:

Primary Contact:

Name: _____ Position Held: _____

T: _____ E: _____

3.0 ELIGIBILITY

- (i) Are you a registered not-for-profit organization? YES NO
- (ii) Please provide your Revenue Canada Charitable Registration Number (if applicable):

4.0 FINANCIAL CONDITION

- (i) What steps have you taken to explore other sources of financial support?

- (ii) What will be the implications for your proposal if a municipal grant is not approved?

5.0 SUPPORTING DOCUMENTS

- (i) Have you attached any additional supporting documents? YES NO
- (ii) If yes to the above, how many pages?

6.0 REPORTING

(i) A follow-up report must be submitted to Council showing when and how any awarded funds were spent (including receipts, if applicable) within 90 days after the event, or the last date of the event if there are multiple dates. Reporting can be submitted to info@hastingshighlands.ca or in person at the Hastings Highlands Municipal Office located at 33011 Hwy 62 North, Maynooth ON K0L 2S0. **Failure to submit a report may result in the Municipality requesting funds be reimbursed and the applicant will be ineligible for future applications.**

Applicant Name:

By typing my name below, I confirm that I have read and understand the above information and have completed the application to the best of my knowledge and ability.

Signature (Typed)

Date



Hastings Highlands

Beautiful By Nature

Thank you for applying to the Municipality of Hastings Highlands Miscellaneous Grant Program.

Please return this application, with any additional supporting documents, to the Hastings Highlands Municipal Office located at 33011 Hwy 62 North, Maynooth ON K0L 2S0

OR

Email a copy of the completed application, with any additional supporting documents, to info@hastingshighlands.ca

All applicants will be notified by formal letter of Council's decision

Notice of Collection: This application may contain "Personal Information" as defined under the *Municipal Freedom of Information Act and Protection Privacy Act*. This information is being collected and used by the Municipality of Hastings Highlands to assist Council with determining the allocation of funds made available through the Municipality's Miscellaneous Grant Program which aims to support Charitable Organizations and Not-For-Profit Community Groups in Hastings Highlands. The information contained within this application and any subsequent follow-up may be published in the Municipality's Meeting Agenda(s) or Minutes which are made available to the public. Questions about the collection of this information should be directed to the Municipal Clerk, clerk@hastingshighlands.ca or in person/mail to: Municipality of Hastings Highlands 33011 Hwy. 62 North, Maynooth, Ontario, K0L 2S0.

Accessibility: Accommodations are available on request for applicants taking part in all aspects of the application process.