



*Hastings Highlands*

Beautiful By Nature

## **Municipality of Hastings Highlands**

### **Mayoral Directive To Staff MDI-2025-01**

#### **Direction To Prepare 2026 Hastings Highlands Budgets**

Whereas the Mayor has the authority to make certain decisions under Part VI. 1 (Special Powers and Duties of Head of Council) of the *Municipal Act, 2001* ("Act"); and

Whereas Section 284.3 (Directions to Municipal Employees), the Mayor is assigned the power to direct staff in writing; and,

Whereas Section 284.16 of the *Municipal Act* and Section 7 of the Ontario Regulation 530/22, the Mayor shall, on or before February 1 of each year prepare a proposed budget for the Municipality and provide a proposed budget to Council for its consideration.

I, Tony Fitzgerald, Mayor of the Municipality of Hastings Highlands hereby direct the Treasurer or designate to:

1. Prepare a budget schedule to be presented to Council on October 15, 2025.
2. Prepare an Administrative Recommended 2026 Capital Budget and 2026 Operating Budget, following practices and processes that generally conform with the budget and business planning processes used in previous years: and
3. Schedule meetings and publish agendas for Council as in previous years.

Dated: October 1, 2025

**This mayoral direction remains in effect until modified or revoked.**

  
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Tony Fitzgerald, Mayor