

**The Corporation of The Municipality of Hastings Highlands  
Bylaw 2024-080**

**A Bylaw to Authorize Delegated Authority to the Chief Administrative Officer and Clerk to  
Amend Parcel Registers for Lands Owned by the Municipality**

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**Whereas** Section 23.1(1) of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, provides the authority to Council to delegate its powers and duties;

**And Whereas** Section 229 of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, provides the authority to Council to appoint a chief administrative officer who shall be responsible for exercising general control and management of the affairs of the Municipality for the purpose of ensuring the efficient and effective operation of the Municipality, and performing such other duties as are assigned by the Municipality;

**And Whereas** the Municipality from time to time receives requests to amend parcel registers for lands owned by the Municipality;

**And Whereas** Council of the Corporation of the Municipality of Hastings Highlands deems it appropriate to delegate routine or minor powers and duties to enhance the efficiency of the decision making and administrative processes for development in the Municipality;

**Now Therefore The Council of The Corporation of The Municipality of Hastings Highlands Enacts as Follows:**

1. That Council delegates authority to the CAO and Clerk, or designate, for approval of requests to amend parcel registers for lands owned by the Corporation of the Municipality of Hastings Highlands, subject to review with the Municipal solicitor.
2. That the CAO and Clerk, or designate, is hereby authorized and empowered on behalf of the Corporation of the Municipality of Hastings Highlands to execute all documentation required to amend a parcel register for lands owned by the Corporation of the Municipality of Hastings Highlands, subject to review with the Municipal solicitor.
3. Notwithstanding the above, Council shall retain all powers and authority for approval of and amendments to parcel registers for lands owned by the Municipality, where:
  - i. The CAO, Clerk, or designate, at their discretion refers the matter to Council.
4. That this bylaw repeals any preceding bylaws.
5. That this bylaw comes into force and effect on the 6<sup>th</sup> day of November, 2024.

**Enacted and Passed** in Council this 6th day of November, 2024.

  
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Tony Fitzgerald, Mayor

  
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Suzanne Huschilt, Municipal Clerk