

January 20, 2010

REQUIREMENTS TO BE FOLLOWED WHEN BUILDING:

1. Obtain a septic permit application form. The provincial standard building permit application form is acceptable. The fee is \$500.00 for a new system and \$200.00 for alteration to existing system.
2. Contact Transportation Service Manager, at 338-2811 Ext. 28, about an entrance permit. He will advise you regarding the size and length of culvert if required. Fee for entrance permit is \$200.00 with a \$100.00 rebate when entrance meets the required specifications.
3. Obtain and complete a building permit application, and return completed application to the CBO's office. The provincial standard building permit application form is acceptable.
4. If property is on MTO owned highway a permit might be required from them.
5. Call for inspections 338-2811 Ext. 42. Leave a message on the voice mail.
6. As built HVAC and plumbing drawings are required prior to receiving final inspection.

Please give 48 hours notice for scheduled inspections

A PERMIT APPLICATION MUST BE ACCOMPANIED BY:

- 1) A comprehensive site plan showing the proposed building in relation to lot lines, waterbodies, existing structures, and hydro lines. Show applicable dimensions. Include a drainage plan showing flow of water onto and from the property.
- 2) Floor plans
- 3) Floor, wall and roof framing plans. If a structural joist is to be used, provide framing plans from supplier. If engineered trusses are being used, provide engineers plans showing required bracing.
- 4) Elevations of all building faces showing grade. Include measurements of grade to first floor.
- 5) Sections of exterior walls and uppermost ceilings.
- 6) Foundation plans, footings, column pads, floor drains.
- 7) Foundation wall section showing footings, wall, damp-proofing, etc.
- 8) Provide heating, ventilation and air conditioning specifications.