

Municipality of Hastings Highlands Municipal/Cultural Facility

Request for Proposal

Proposals in sealed envelopes, clearly marked as to contents, should be received in the Municipal Offices at 33011 Highway 62 North, P.O. Box 130, Maynooth, ON. by 4:00 pm local time on 23 September 2008.

Company Background:

The Municipal Offices and Public Library currently occupy two buildings that are no longer sufficient to meet the needs of the residents and staff. The population of the area totals 4033 (2006, Stats Can) in the winter and swells to almost 10,000 in the summer months. The current configuration houses Municipal Offices, Council Chambers and the Public Library in one building and Building Department, Planning and Roads in the other. Both are crowded with poor layouts, light and air quality.

Project Description:

The municipality is planning to construct a modern and accessible Municipal/Cultural Facility on the rear portion of its current site. Estimates of the building size, based on initial user and staff consultations, are approximately 9000 square feet for each level of a two-storey structure – 18,000 square feet in total. The Downtown Revitalization Committee hopes that the design of the facility will include a “nod” to the historic nature of the buildings present in the town, while still providing a modern and accessible municipal and cultural space – including a gymnasium and a town square. Green construction and energy considerations will be given priority.

Design Requirements:

1. Space and design consultation: to determine the current and future space requirements of the facility
2. Preparation of the architectural drawings

The selection process will be conducted in 2 stages. During the first stage, the Municipality of Hastings Highlands Building Committee and Municipal Council are issuing this call broadly for expressions of interest. At the end of this stage, Hastings Highlands will select a limited number of entities who may be invited to submit formal proposals for building designs and a list of recently completed projects.

Further information on the process may be obtained by contacting:

J. Andrews-Jotham, Building Committee Chair, CEO, Hastings Highlands PL

Municipality of Hastings Highlands P.O. Box 130

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