

**Vivian Bloom**  
Mayor



**Municipal Office**  
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**Building Department**  
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# Welcome to Hastings Highlands!

## Building Permits

Building Permits are required for any structures built within the municipality except for an accessory building less than 100 square feet. An accessory building may only be built if there is an existing dwelling or other type of principal building on the property.

Building Permit Applications can be obtained on the municipal website at [www.hastingshighlands.ca](http://www.hastingshighlands.ca)

Click on "Services and Departments"

Click on "Building and Planning Department"

Click on "Building Permits"

Scroll down to the bottom of the page to find the Building Permit Application in the Documents section.

A permit application should include a site plan of the property including lot lines, any water bodies, existing structures, hydro lines, wells, septic system, etc. Include dimensions of structures and lot lines and direction of flow of water onto and from the property. For more information see "Requirements for Building Permits", also located in the documents section or call the Building Department at the number listed above.

Building Permits are not required for private swimming pools or fences. In-ground swimming pools must be fully enclosed by a fence of at least 5 feet high. Above-ground pools must be enclosed by a fence included as part of the pool's standard equipment. (see section 5.24 of Zoning By-Law 2004-35)