

Municipality of Hastings
Highlands 33011 Hwy 62 N
Box 130
Maynooth, ON
K0L 2S0



Municipal Office
Tel: 613-338-2811

Fax: 613-338-3292
Toll Free: 1-877-338-2818

Email: info@hastingshighlands.ca

Vic Bodnar
Mayor

SCHEDULE 'B' TO BYLAW 2019-038

Birds Creek Field Use Agreement

I, on behalf of hereinafter, called the Renter: _____

Representing (Organization and Title) _____

Address: _____

Postal Code: _____ Telephone:(Home) (Business) _____

Hereby make application to rent/use the facility as named below from the Municipality of Hastings Highlands for the purpose of hosting :

Date(s): _____

Time(s): _____

Field(s) Required: _____

Approximate total number of people expected: _____ (used to estimate amount of garbage and washroom usages)

1. Practice Reservations:

- a) All practice times will be scheduled through the Hastings Highlands Centre department representative.
- b) There is no fee associated with practices.
- c) Youth Leagues will be given priority.

2. Scheduling:

- a) All tournaments will be scheduled through the Hastings Highlands Centre Department representative. Youth League regular season games and tournaments will receive priority diamond/field time. Scheduling requests submitted for the upcoming season prior to March 1st will be given tentative approval, contingent upon no interference with Municipality of Hastings Highlands maintenance/renovation/repairs.
- b) All games must be completed by 11:00 p.m.

3. Fees:

- a) Adult League fees are \$500/season. Daily diamond/field fees are \$75.
- b) There is an additional \$25 charge for the usage of lights. Tournaments are exempt from diamond rental fees, unless there is a team entry fee or gate admission associated with the tournament.

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- c) All other teams/organizations, including travel teams and All Star teams, will pay the diamond or field rental for use of the facility, with exception to Bancroft FC Youth Soccer and Birds Creek Minor Ball. Proof of Insurance coverage is mandatory for youth soccer and baseball and provided annually.
- d) **A booking is not complete until all agreements are signed and payment is made in full and insurance coverage verified.** Bookings are made on a first come-first serve basis. Prior use does not give priority to a booking.
- e) Any Camps/Clinics that are offered for a fee will need to apply for a rental and fees will apply. Camps/clinics are \$125/week and must not interfere with booked regular league play.

4. Cancellation Policy:

- a) If the Renter cancels all or any part of a reservation 7 or more days prior to the event, he/she shall be entitled to a refund of all fees and deposits for the cancelled reservation.
- b) If the Renter cancels all or any part of a reservation less than 7 days but more than 72 hours prior to the event, he/she shall be entitled to a refund of one-half the diamond rental fees for the cancelled reservation.
- c) If the Renter cancels all or any part of a reservation less than 72 hours prior to the event, he/she shall not be entitled to any refund of fees or deposits.
- d) All cancellations must be made during normal business hours (8 a.m. – 4:00 p.m.).

5. Field Maintenance:

- a) Mandatory Field Maintenance: A maintenance worker may inspect premises during rental periods
- b) Renter must pick up all trash and debris within the park/field/diamonds: field playing area, dugouts, bleacher area, sidelines, restrooms, and parking lot at the end of each day. An operations department employee will empty trashcans 1 time per event and will furnish trash bags for use throughout the day.
- c) No motorized equipment shall be used to drag any field during wet conditions. Doing so may result in the loss of the security deposit and/or additional fees charged for the damage to the field.
- d) The renter takes full responsibility regarding cancellation of games due to weather.

6. Admissions:

- a) Charging for parking is prohibited.

7. Concessions and Merchandise:

- a) The Municipality of Hastings Highlands or the contracted concessionaire will have exclusive rights for all concessions at all fields and must meet HPEPH requirements.
- b) Upon approval through the Municipality, the renter may be granted permission to sell merchandise such as t-shirts, banners, balls, etc.

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8. Promoting Local Business:

The renter is encouraged to ask teams to use hotels, restaurants, and businesses located within the Municipality of Hastings Highlands.

PLEASE READ CAREFULLY:

I understand that . . .

- Any person(s) renting the facility must be 21 years of age or older
- I am responsible for the supervision of my group; I am responsible for any damage incurred to the property. I am responsible for stolen items stored at the Municipal facility or any other item that belongs to the Municipality.
- I am responsible for the cleaning of the facility after use. I am also responsible for making sure the facility is restored to its state in which it was rented.
- I will ensure that no cars are driven and/or parked in field/diamond/rink/playground areas.
- Consumption of alcoholic beverages and smoking is prohibited within the facilities. Persons observed consuming alcohol within the facility will be asked to leave and are subject to arrest.
- The undersigned certifies that they have the authority to sign on behalf of the group or organization or other persons who will be using the facility for which this permit is granted.
- The undersigned further assumes full responsibility for the supervision of his/her group and the safety of other participants who will be in Hastings Highlands and will hold harmless the Municipality of Hastings Highlands and any agent of said Municipality of any liability or responsibility, and further agrees to indemnify them and hold them harmless from any losses, including court costs and/or attorney fees.
- That this waiver and release is granted in exchange for the permit of use of the Municipality of Hastings Highlands, its owners, agents, servants, and/or employees for any damages, injuries, or any other cause of action.

Printed Name: _____

Signature _____

Date _____

Amount Paid \$ _____

Staff _____